



No: ANITS/Anti-Ragging/Awareness/2022-23

28-09-2022

## **MEASURES TO PREVENT RAGGING (2022-23)**

### **I Awareness**

1. Admin Officer is informed to ensure that Prospectus, and all notice boards shall have information on definition of Ragging and punishments for Ragging as per UGC/AICTE Regulations and AP Ragging Act (Prevention) 1997 and that Banners with anti-ragging quotes be displayed in all the departments at prominent places.
2. Website Coordinator is informed to ensure that the Institute website shall have information on definition of Ragging and punishments for Ragging as per UGC/AICTE Regulations and AP Ragging Act (Prevention) 1997.
3. HoDs are requested to collect undertaking about awareness of punishments for Ragging from the students and parents from II, III and IV years.

### **II Counseling**

1. Ragging starts just as a small interaction but flares up in case of sensitive students up to suicide. Hence all faculty members, counselors and class teachers are informed not to neglect and issues /incidents related to ragging and immediately update respective HoD and attend to Anti-Ragging Squad duties scrupulously.
2. HoDs are requested to conduct faculty meeting with Ragging and its prevention as the agenda and solicit inputs from all faculty members. Feedback from the II year students is also to be taken on status of Ragging prevention during the last year. The minutes of faculty meeting and students feedback is to be sent to the Principal on or before 03-11-2022.
3. All class teachers of II, III and IV years shall address their respective class along with a senior faculty member of the class, advising students not to involve in ragging and informing punishments for ragging.
4. Counseling shall be conducted by the Proctors of II, III and IV years advising students not to involve in ragging and informing punishments for ragging. All class teachers shall submit a consolidated report with details of counseling to the respective HODs.
5. Action taken report with respect to (3) and (4) above is to be prepared by the Class teachers and forwarded through HoD to the Principal on or before 05-11-2022.

### **III Monitoring and control**

1. HODs of all departments all requested to monitor the students' activities on every working day with the help of the Anti-Ragging squads.
2. The Anti-Ragging squads shall report at the stipulated time and place and shall make rounds to prevent ragging.
3. All faculty members handling II, III and IV year classes shall not cancel any class and shall not send any student outside the class during class hours for any reason what so ever.
4. All faculty members shall bring any issue of ragging in their knowledge immediately to the notice of the concerned HODs and also to the convener, Anti-Ragging committee (WhatsApp: 9494009956), clearly indicating their name and Department for taking follow-up action.


5. Class teachers of II, III and IV year classes shall identify a few positively minded students of the class to get immediate information of any incidences of ragging on a regular basis.
6. Any strangers entering the department shall be watched and enquired.

#### **IV Guidance to the I Year students**

1. The class teachers of I year classes, along with the concerned Coordinator, shall address the respective class giving them confidence and asking them to report any incidence of ragging to their Proctor immediately.
2. Class teachers of I year classes shall create WhatsApp group for the students of that class along with proctors to facilitate easy communication in case of incidence of Ragging or related issues.
3. All proctors of I year classes shall conduct counseling for the first year students on ragging (i) to give necessary moral support to the I year students that the entire team is available for their protection (ii) not to panic /react in haste during incidents of ragging, and asking them to contact Proctor immediately in case of any incidence of ragging or any difficulties faced with senior students without hesitation.
4. All faculty members are informed not to send I year students outside the class during the class hours, for any reason what so ever, and even with parents /guardians.
5. Faculty members going to I year classes shall be in the class until faculty of the next period comes. All faculty members going to I year class shall reach the class 2-3 minutes in advance of the schedule.
6. Convener, I Year time tables, is informed not to allot classes for consecutive periods in different sections for the same faculty member.
7. Faculty members going to I year classes shall adjust to another faculty member and shall not cancel any class for any reason.
8. The coordinators of mathematics, physics, chemistry and English Departments are informed to submit Action taken report with respect to the points (1) to (7) to the Principal through FED-HoD on or before 09-11-2022
9. The coordinators are further requested to convene a faculty meeting to review the above points and forward the minutes of the meeting to the Principal through FED-HoD on or before 05-11-2022.

#### **V Transport and Hostels**

1. Class Teachers of I Year classes shall conduct meeting of hostel students of that class to understand issues related to ragging in hostels and shall update concerned Coordinator and FED-HoD on the same.
2. The hostels in charge Dr.J.Vikranth is requested to convene a meeting with all the hostel wardens and staff to discuss and adopt measures to prevent ragging in the hostels.
3. The Bus in-charges shall monitor and take measures to prevent ragging in buses.
4. Transport convener is informed to ensure availability of faculty member in the buses from the first point in the morning and till the last point in the evening.

  
**Principal**  
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